Plan Overview

A Data Management Plan created using DMPonline

Title: A Qualitative Study Investigating ‘How the National Lockdowns affected Students Higher Educational Learning within the Northwest of the United Kingdom?’

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Template: DCC Template

Project abstract:

the panel to consider the application.

My project aims to answer the following question: ‘How did the National Lockdowns affect Students Higher Educational Learning within the Northwest of the United Kingdom.’ One Aspect of student experience which explains how a student engages with their university institution.

By using face to face semi structured in-depth interviews and reflecting on my own university experience (interviewing myself as a participant), the project will produce some data highlighting how students higher educational learning had been affected by the national lockdowns. Furthermore, in case a comparable situation happens again in the future, the project will provide some guidelines and examples of services universities could use to support their students and their educational experience.

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A Qualitative Study Investigating ‘How the National Lockdowns affected Students Higher Educational Learning within the Northwest of the United Kingdom?’

Data Collection

What data will you collect or create?

For this project, qualitative data will be collected in the form of 5 interview transcripts. By collecting this qualitative data, key stories and opinions will be created to form the data for this project. This means the data created will be represented by words and themes.

The data will be a large volume however due to data being informed by stories and opinions, all transcripts will be backed up on the university platform called One drive so no data is lost and is fully protected.

Furthermore, all audio recordings of the interviews will be done by a voice recorder and uploaded onto One Drive. Once they have been uploaded, audio recordings will be deleted from voice recorder.

How will the data be collected or created?

To collect the data, semi-structured interviews will be used as well as interviewing myself as a participant. .

In one large folder within One Drive, there will be smaller files for each conversation/ interview that has took place. The smaller files will be named where the interview took place, time and date. This will help the versioning of the data created.

Documentation and Metadata

What documentation and metadata will accompany the data?

To make sure the data can be read and interpreted in the future, documentation and metadata will accompany it.

Each Transcript that is uploaded to the smaller files will have consent forms and information sheets attached to it to make sense of the data. Each interview will also be labelled such as where the interview took place and when.

Ethics and Legal Compliance

How will you manage any ethical issues?

Before the project goes ahead, the proposal will be sent to the relevant Edge Hill University Ethics Committee by using Haplo to make sure all ethical considerations have been taken into account within the proposal.

Before collecting data , each participant will given a information sheet to read and a consent form to sign electronically to help them make a fully formed decision if they want to take part in the research.

When the data is collected, the identity of participants will be created by keeping their identity anonymous. Pseudonyms Will be used.

Furthermore, the data will be handled in a sensitive manner to protect all participants from harm. This will be done by completing the interviews in a safe environment. For example, this will include the study rooms in Edge Hill University Study Rooms.

All documentation (such as interview transcripts and audio) will be uploaded to One Drive.

In addition to this, I will have measures but place for myself as there are ethical considerations that need to be taken because I am a participant in my own research.

How will you manage copyright and Intellectual Property Rights (IPR) issues?

To manage the copyright and intellectual property rights, I own the data when it is collected. I will follow the data protection from Edge Hill University and guidelines on copyright.

Storage and Backup

How will the data be stored and backed up during the research?

To make sure the data is backed up during the research, the project will use one drive to store my data. I will be responsible to backup the data and for recovery. Both platforms have enough storage capacity for my data dataset (one drive= 1TB)
In an event of an accident, the data will be recovered because contacting Edge Hill IT department.

How will you manage access and security?

To manage the security and the access of data,One Drive will need a password to gain access too the data that I will only know.

Selection and Preservation

Which data are of long-term value and should be retained, shared, and/or preserved?

All data will only be kept for a certain amount of time to follow the Data Protection Act (2018). The Act states that information and data shall only be kept when it is needed and should be destroyed when the project is finished with the data.
If I decide to publish my dissertation within the wider literature, the data will be kept for at least ten years to follow **GDPR (2018).** This would be 1st of October 2032.

If a participant decides to withdraw their data after the interview date, their data will be deleted after 28 days.

What is the long-term preservation plan for the dataset?

All data will be held within online platforms but only I will be able to see this.
However, once the project has finished, markers will be able to analyse and view the data.

Data Sharing

How will you share the data?

When sharing the data, I will ask permission from participants if they are ok with certain data being used within the dissertation.
Once the project is completed, the dissertation will be uploaded to Edge Hill University marking system. I will share the data with my fellow markers however this will be October 2022 when the project is due to upload.

Are any restrictions on data sharing required?

There may be some restrictions on data sharing within the project. For example, this may be due to lack of consent, confidentiality or other agreements.

To overcome this, I will speak to Edge Hills ETHICS Committee and my own supervisors for support. I will need till the end of October 2022 to use the data and to share it within my project.

Responsibilities and Resources

Who will be responsible for data management?

I will personally be responsible to implement the DMP and ensuring it is reviewed and revised. For each data management activity, it will be my responsibility to complete it and follow policies such as the Data Protection Act 2018 and Edge Hill Universities regulations linking to my project.

What resources will you require to deliver your plan?

To deliver my plan, I will need some more training to make sure I am confident. For example, this could include research data management. I will get in touch with the Research Support Librarian for this type of training and support.

No charges will be applied or grants.