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## Plan Overview

*A Data Management Plan created using DMPonline*

**Title:** Labour Integration of Somali Women in Western Europe, 1980-2022

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**Principal Investigator:** Yowali Kabamba

**Data Manager:** Yowali Kabamba

**Affiliation:** Utrecht University

**Funder:** Netherlands Organisation for Scientific Research (NWO)

**Template:** Data Management Plan NWO (September 2020)

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### Project abstract:

This research aims to explore the integration of small ethnic communities by comparing the labour integration of Somali migrant women in three different reception contexts: Belgium, the Netherlands and the UK. All three countries have Somali populations that vary greatly in size, allowing us to test whether the institutional context of host countries as well as the size of a local ethnic community influence the labour integration of migrants.

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# Labour Integration of Somali Women in Western Europe, 1980-2022

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## General Information

### Name applicant and project number

'Labour Integration of Somali Women in Western Europe, 1980-2022' by Yowali Kabamba

### Name of data management support staff consulted during the preparation of this plan and date of consultation.

Research Data Management Support from Utrecht University

## 1. What data will be collected or produced, and what existing data will be re-used?

### 1.1 Will you re-use existing data for this research?

If yes: explain which existing data you will re-use and under which terms of use.

- Yes

Part of the research uses existing data from the British, Belgian and Dutch national statistics offices. Labour market participation rates for first-generation Somali men and women, as well as residents of Britain, Belgium, or the Netherlands, were collected through their publicly available, online databases.

### 1.2 If new data will be produced: describe the data you expect your research will generate and the format and volumes to be collected or produced.

Two types of new data will be produced.

1. A questionnaire-based survey on migration history, integration process and labour integration of Somali men and women residing either in Britain, Belgium or the Netherlands. It is expected the survey will reach at least 100 respondents. The data will be formatted into a spreadsheet (.xlsx) and anonymised, so respondents cannot be identified.
2. Semi-structured interviews on migration history, integration process and labour integration of Somali men and women residing either in Britain, Belgium or the Netherlands. 45 to 60 interview transcripts (.doc) are expected, of interviews lasting up to two hours. Audio recordings will be deleted after transcription.

### 1.3. How much data storage will your project require in total?

- 10 - 100 GB

It is expected the data storage will reach over 10 GB with the audio recordings of the interviews, which will however be deleted after transcription.

## 2. What metadata and documentation will accompany the data?

### 2.1 Indicate what documentation will accompany the data.

1. A "readme" text file (.doc) will be produced alongside the spreadsheet. It will include the survey questions and corresponding question codes in the spreadsheet.
2. A "readme" test file (.doc) will be produced alongside the spreadsheet. It will include the date and location of each interview.

## **2.2 Indicate which metadata will be provided to help others identify and discover the data.**

## **3. How will data and metadata be stored and backed up during the research?**

### **3.1 Describe where the data and metadata will be stored and backed up during the project.**

- Institution networked research storage
1. The questionnaire's answers will be stored under the researcher's Qualtrics account. Once the survey has been closed, all the data will be downloaded and saved onto Utrecht University's networked storage One Drive.
  2. The audio recordings of the interviews will be stored first on the researcher's phone. The audio files will then be transferred and saved onto Utrecht University's networked storage One Drive.

### **3.2 How will data security and protection of sensitive data be taken care of during the research?**

- Default security measures of the institution networked research storage

## **4. How will you handle issues regarding the processing of personal information and intellectual property rights and ownership?**

### **4.1 Will you process and/or store personal data during your project?**

**If yes, how will compliance with legislation and (institutional) regulation on personal data be ensured?**

- Yes

The research has gone through Utrecht University's Humanities Ethics Committee Procedure to ensure transparency, lawfulness and fairness. Refer to both information sheets for a complete overview of the principles of the General Data Protection Regulation.

### **4.2 How will ownership of the data and intellectual property rights to the data be managed?**

Only the members of the research team (the principal investigator and the supervisor) have access to personal data. These members are obliged to keep the data confidential. We will make the personal data anonymous as much as possible, after which we may share it with other researchers or organizations. The anonymized data may be used by other SCOOP researchers, who are all bound by the Collective Bargaining Agreement ("CAO") of Dutch universities.

## **5. How and when will data be shared and preserved for the long term?**

### **5.1 How will data be selected for long-term preservation?**

- All data resulting from the project will be preserved for at least 10 years

**5.2 Are there any (legal, IP, privacy related, security related) reasons to restrict access to the data once made publicly available, to limit which data will be made publicly available, or to not make part of the data publicly available?**

**If yes, please explain.**

- Yes

Only the members of the research team (the principal investigator and the supervisor) have access to personal data. These members are obliged to keep the data confidential. We will make the personal data anonymous as much as possible, after which we may share it with other researchers or organizations. The anonymized data may be used by other SCOOP researchers, who are all bound by the Collective Bargaining Agreement ("CAO") of Dutch universities.

**5.3 What data will be made available for re-use?**

- Other (please specify)

All data resulting from the project will be made available, with the exception of any personal data. Personal data will be anonymised before being made available for re-use.

**5.4 When will the data be available for re-use, and for how long will the data be available?**

- Data available upon completion of the project

Anonymized personal data will be stored on One Drive, a well-secured computer system of Utrecht University. Dutch universities have agreed to keep these data for at least 10 years. Other researchers can then check whether we conducted our research properly. We may pass the data on to other researchers.

**5.5 In which repository will the data be archived and made available for re-use, and under which license?**

Our data package will also be deposited in an online SCOOP data repository and accessible to other SCOOP researchers.

**5.6 Describe your strategy for publishing the analysis software that will be generated in this project.**

n/a

## **6. Data management costs**

**6.1 What resources (for example financial and time) will be dedicated to data management and ensuring that data will be FAIR (Findable, Accessible, Interoperable, Re-usable)?**

All associated costs are shouldered by the SCOOP network.